

Local Workforce Investment Boards

OBJECTIVE:

The objective of the LWIB is to work together in a sharing and cooperative manner to ensure that the local workforce investment system puts the needs of employers and job seekers first.

LWIB STRUCTURE

- ✓ Members of the LWIB must be appointed by the CEOs (if multi-county, per CEO Consortium Agreement)
- ✓ A majority of the LWIB members must be from the private sector
- ✓ The LWIB must also contain the required public sector membership
- ✓ In Illinois, the LWIB must have TANF representation
- ✓ The LWIB must abide by the Open Meetings Act
- ✓ The LWIB must elect a chairperson from the private sector
- ✓ The LWIB must establish by-laws

REQUIRED MEMBERSHIP

- ✓ Majority private sector membership (represent businesses with employment opportunities and optimum policy making authority)
- ✓ Local educational entities (must have at least one community college president)
- ✓ Labor organizations
- ✓ Community-based organizations
- ✓ One-Stop partners
- ✓ Others

PRIMARY RESPONSIBILITIES:

Together with CEOs, the LWIB sets policy and oversight for the local area.

Primary responsibilities of the LWIB are to:

- ✓ Coordinate workforce investment activities with economic development strategies and develop employer linkages
- ✓ Promote private sector involvement
- ✓ Participate in regional planning activities
- ✓ Ensure effective provision of connecting, brokering and coaching activities to assist employers in meeting hiring needs
- ✓ Determine the appropriate mix of core, intensive and training services.

In cooperation with the CEOs, the LWIB must also:

- ✓ Select One-Stop operator

- ✓ Negotiate Memorandums of Understanding
- ✓ Develop a five-year plan
- ✓ Appoint and oversee a youth council
- ✓ Negotiate performance measures
- ✓ Develop an operating budget
- ✓ Direct the disbursement of Title IB funds
- ✓ Establish and operate a fiscal and management accountability system
- ✓ Conduct oversight of youth activities, the One-Stop system, and employment and training activities

ADDITIONAL RESPONSIBILITIES OF THE LWIB

- ✓ Identify and maintain a list of eligible service providers and ensure their continuous improvement
- ✓ Select eligible youth service providers as recommended by the youth council
- ✓ Award grants or contracts on a competitive basis to eligible youth providers based on recommendations of the youth council
- ✓ Ensure that parents, participants and community members are involved in the design and implementation of local youth programs
- ✓ Identify serious barriers to employment to be used under the 5% window for youth eligibility
- ✓ Ensure that eligible youth are provided information on the full array of applicable services and are referred to appropriate programs
- ✓ Make available opportunities for individuals who have successfully participated in the program to assist participants in the form of mentoring, tutoring and other activities
- ✓ Receive applications from potential training providers and determine their eligibility
- ✓ Determine if training may be provided for occupations in sectors of the economy that have high potential for growth and demand locally
- ✓ Conduct open meetings and regularly provide information to the public on its activities

IN ADDITION, LWIBS MAY:

- ✓ Employ staff
- ✓ Incorporate as not-for-profit (directly receive grants and donations)
- ✓ Make recommendations to CEOs on filling board vacancies
- ✓ Form committees (committee membership not limited to Board membership)
- ✓ Approve other One-Stop partners not listed as mandatory (with consent of CEOs)
- ✓ Terminate One-Stop operators for cause (with consent of CEOs)
- ✓ Require higher levels of performance for eligibility of service providers
- ✓ Require additional performance information
- ✓ Contract for core and intensive services if not provided by the One-Stop operator
- ✓ Transfer up to 30% of funds between adult and dislocated worker funding streams