



Southern 14 LWIB, Inc.

Volume 2, Issue 6

June 2013

2013 Meetings

March 12
June 11
Sept 10
Dec 10

SIC-7pm

Board Meeting

The June Board Meeting will be held
Tuesday, June 11, 2013
7:00 p.m.
Southeastern Illinois College
Building G (see map)

Committee Meeting

Program Certification / Finance Committee
Tuesday, June 11, 2013
6:30 p.m.
Southeastern Illinois College
Building G (see map)

**PLEASE REVIEW ATTACHMENTS TO YOUR EMAIL AND
BE PREPARED TO VOTE ON THESE ITEMS**

~WELCOME NEW MEMBERS~

DCEO has approved the following new members:

- Mr. Ben Ross (Economic Development)
- Ms. Denna Williams (CSBG)
- Timothy Hocking (Business-Wabash County)

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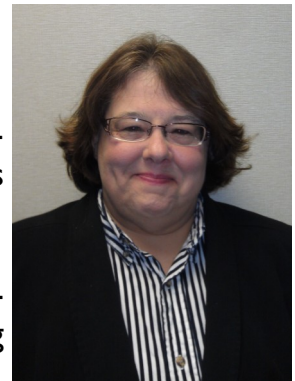
If you know of anyone from these counties that would make a good board member, please let the office know their contact information.

Alexander (1 needed) , Edwards (1 needed),
Gallatin (2 needed), Massac (1 needed),
Pulaski (1 needed), Saline (1 needed),
Wabash (1 needed), White (1 needed)

NOTES FROM THE OFFICE

Since this is the last meeting of the PY12 fiscal year I would like to encourage each of you to be sure to review the information in this month's mail out at we will be discussing and voting on the PY13 budget.

Last month I let you know about the shortfall of funds due to the sequestration that was applied to our funding for PY13. This reduction is being captured in the first quarter, thus limiting the amount of funding available for our use prior to October in the adult and dislocated funding streams. At that time I had anticipated some staff reductions, but am happy to report that because of prudent planning on the part of our service providers it appears that layoffs will be averted.



Pamela Barbee
Chief Financial Officer

To accomplish this WADI has implemented across the Board wage cuts, shortened the hours of operation by 30 minutes a day, eliminated five paid holidays and two paid personal days to make up for that loss in available productive time, reduced their retirement plan and, slashed our overall overhead budget etc. to meet the targeted cuts aimed at all of their programs. While no staff cuts will be taken by the WIA program, Ken did tell me that in their largest program (Head Start), four positions were eliminated. However, they were fortunate to accomplish this staff reduction by attrition, terminating only one person. Likewise, Shawnee Development also shortened their hours of operations, has reassigned staff duties and has not filled vacant positions. While, Mid 5 made adjustments to their employee health insurance, moving from the traditional group coverage to an employee reimbursement plan, they still may have some intermittent staff layoff this first quarter.

The long awaited promise of a summer youth program has become a reality - or at least a request for application. We received this application and instruction late last Friday afternoon and the service providers have begun to gather information. This grant application has a due date of June 11 and a start date of July 1 so we will be scrambling to get all of the paperwork completed to meet this deadline. This is a competitive grant so we are not supplied with an amount, but rather instructed to submit our own budget request and justifications. The grant target specific counties - Alexander, Gallatin, Hamilton, Hardin, Johnson, Massac, Pulaski, Saline and Union -in our area as counties with higher percentages of youth in poverty and involved in crime. It is anticipated that these targeted counties must be served, but as an LWIA the grant allows us to include and serve all of the counties in our area. The summer youth program is intended to be this summer, but the grant will run until June 30, 2014 so some of our out of school may have the opportunity of six months of employment. Individuals, age 14 to 24 must meet certain eligibility - such as low income, at risk, or court involvement - to be considered for this program. If you know of an eligible youth or some organization who might be interested in being a worksite please let us know.

NOTES FROM THE OFFICE

DCEO is in the process of obtaining another grant opportunity from DOL. This grant will target long term unemployed individuals and will involve both a training that leads to a credential along with some paid work experience or OJT. We have been working with the service providers, as well as consulting with our local community colleges, and plan to apply with a program in Heavy Equipment and Safety; Truck Driving/CDL with forklift certification, CPR and basic computer skills; Pharmacy Tech; Medical Billing and Coding; Modified CNA combining CNA, medicine aid, phlebotomy and basic computer skills. All of our planned programs will involve varying weeks of paid work experience or OJT.

It seems that some of our long term unemployed have barriers to re-employment involving the sheer length of time that they have been out of the workforce as well as inexperience in a new field. Our goal with this grant is to not only train those individual, but to also give them some real work experience in their field that may help to fill in the gap in employment. Since this grant is still in the planning stages at DCEO I do not have a time frame, but anticipate a fairly quick turn around and may even be able to implement some of our program suggestions with the fall semester. This grant is projected to have a two year life, June 30 2013 to June 30 2015 and we plan to submit for 75 participants in that period of time. Both of these grant opportunities have administrative and case management funds available that may help to alleviate some of the funding shortfalls.

Thank you for your service this past fiscal year. I look forward to many more years. Please do let me know if you have any questions, concerns or just comments.

**So. 14 LWIB Admin Budget
as of May 30, 2013**

LINE ITEMS	APPROVED PY12 ADMIN BUDGET (7/1/12 THRU 6/30/2013)	PY12 EXPENDITURES	Available Budget	% of Budget Available
		As of May 31, 2013		
SALARIES & BENEFITS	77,513	70,615	6,898	9%
RENT /UTILITIES / PHONE	5,842	5,242	600	10%
OFFICE	18,432	11,846	6,586	36%
BOARD TRAVEL / TRAINING	5,792	2,436	3,356	58%
GR. STAFF TRAVEL / TRAINING	7,950	3,376	4,574	58%
OTHER (Legal and Accounting)	6,050	6,050	0	0%
ADVERTISING / MARKETING	850	355	495	58%
EQUIPMENT	0	0	0	0%
MISCELLANEOUS	17,374	1,347	16,027	92%
EO OBLIGATIONS	200	0		
LICENSES & TAXES	30	25		
HIGH SPEED INTERNET	900	809		
MISCELLANEOUS	16,244	513		
EMPL. AND TRN. CENTERS	18,765	12,456	6,309	34%
TOTAL	158,568	113,724	44,844	28%

114,251

1,415

43,216

PY12 Funds Available**158,882**

*Additional carry forward funds allocated to the miscellaneous category in admin budget.

May 2013 Expenditures

Date	Description	GL Title	Expenditures
5/2/2013	Kim Jacobs - Pay Period 4/22/2013 - 5/03/2013	WAGES	1,077.12
5/2/2013	Pam Barbee - Pay Period 4/22/2013 - 05/03/2013	WAGES	1,238.96
5/9/2013	Advertinet - Web Maintenance	OFFICE EXPENSE	42.95
5/9/2013	Reppert's - Office Supply	OFFICE EXPENSE	175.27
5/9/2013	T & I - Copy Maintenance	OFFICE EXPENSE	121.60
5/16/2013	Kim Jacobs - Pay Period 5/06/13 - 5/17/13	WAGES	1,077.12
5/16/2013	Metropolis Planet - Legal Notice	ADVERTISING	71.63
5/16/2013	P. Barbee - Travel	GR TRAVEL	261.21
5/16/2013	Pam Barbee - Insurance Reimbursement	EMPLOYEE HEALTH INSURANCE	250.00
5/16/2013	Pam Barbee - Pay Period 5/06/2013 - 05/17/2013	WAGES	1,238.96
5/30/2013	Frontier - Telephone & Internet	TELEPHONE	202.64
5/30/2013	Kim Jacobs - Insurance Reimbursement	EMPLOYEE HEALTH INSURANCE	250.00
5/30/2013	Kim Jacobs - Pay Period 5/20/13 - 5/31/13	WAGES	1,077.12
5/30/2013	Kim Jacobs - Travel	GR TRAVEL	16.01
5/30/2013	May Payroll Tax Deposit	PAYROLL TAX	531.54
5/30/2013	Pam Barbee - Pay Period 5/20/13 - 5/31/13	WAGES	1,238.96
5/30/2013	White County Farm Bureau - Rent & Utilities June 2013	RENT & UTILITIES	300.00
5/31/2013	2013 RETIREMENT BENIFIT	WAGES	402.00
Report Total			<u>9,573.09</u>

Not Seasonally Adjusted Unemployment Rates (percent) for Local Counties and Areas

	April 13	April 12
Carbondale Area		
Alexander County	8.8%	10.7%
Jackson County	6.1%	6.6%
Massac County	6.5%	7.5%
Perry County	9.7% 10.457%	9.9%
Pulaski County	8.9%	9.2%
Randolph County	7.0%	7.8%
Union County	9.7%	10.0%
Marion Area		
Franklin County	10.2%	9.7%
Johnson County	9.0%	8.5%
Williamson County	7.2%	7.5%
Harrisburg Area		
Gallatin County	8.7%	7.6%
Hamilton County	7.0%	6.8%
Hardin County	9.4%	9.2%
Pope County	8.0%	8.0%
Saline County	8.5%	7.6%
White County	6.5%	6.8%
Olney - Mt. Carmel Area		
Edwards County	7.4%	7.2%
Lawrence County	6.8%	7.5%
Richland County	8.3%	8.0%
Wabash County	6.6%	7.5%
Wayne County	7.2%	7.6%

Southern Illinois Highlights

The unemployment rate fell in 12 of 21 counties in Southern Illinois compared to one year ago. The data is not seasonally adjusted.

Seasonal employment gains dominated as payroll advances were reported in Leisure-Hospitality and Professional-Business Services. Construction jobs increased as building activity increased with road and commercial projects. Employment advances were also reported in Transportation, Wholesale Trade, Health Care Services and Financial Services. Government payrolls continued on a steady downward trend.

Employment opportunities were available in Health Care and Medical Support, Sales, Food Service, Transportation, Office and Administrative Support, and Computer Operations. Job openings also were available in Business and Finance, Engineering, Production Occupations, and Building and Grounds Maintenance.

The unemployment rate identifies those who are out of work and seeking employment. A person who exhausts benefits, or is ineligible, still will be reflected in the unemployment rate if they actively seek work.

Illinois has added +216,000 private sector jobs since January 2010 when job growth returned to Illinois following nearly two years of monthly declines. State data is seasonally adjusted. Since January 2010, leading growth sectors in Illinois are

Professional and Business Services (+91,600); Educational and Health Services (+59,600) and Trade, Transportation and Utilities (+37,600). Government has lost the most jobs since January 2010, down -24,700.

The IDES supports economic stability by administering unemployment benefits, collecting business contributions to fund those benefits, connecting employers with qualified job seekers, and providing economic information to assist career planning and economic development. It does so through nearly 45 offices, including Illinois workNet center.

Committee Meetings

Youth Council:

The Youth Council held a conference call meeting on June 3, 2013 to review proposals submitted in response to the RFP used for procurement of PY 2013 Providers of Youth Services. Enclosed in your mail out are the evaluation instruments for those proposals received. Please review and be prepared to vote on these items.

Program Certification/Finance:

The committee will meet prior to the board meeting on June 11, 2013 to discuss the PY13 Allocated Funding and the PY13 So. 14 Admin Budget. Please be prepared to vote on these items which are enclosed in your mail out.

Executive Committee:

The committee will meet by conference call on June 10, 2013 to review the Chief Financial Officer's annual evaluation.

Personnel Committee:

The committee will meet by conference call on June 10, 2013 to review the PY13 Admin Budget as part of the budgeting process and to review the Monitor's annual evaluation.

SERVICE PROVIDER REPORTS WILL BE AVAILABLE AT THE BOARD MEETING.



Board Certification

We received notice this month that the LWIA 26 re-certification application has been approved for a two year period of October 2012 to October 2014.

Training Programs

LWIA 26 (So. 14 LWIB) currently has 118 locally approved training programs through 10 providers to serve our clients. Please see the service provider reports for a breakdown on client information.

Local and out of state training programs are re-certified each year using the following schedule:

Out of State—March 30th / SCC—July 31st / SIC—August 31st

All new programs submitted by a Training Provider are brought before the board for approval. Training Programs that have previously been approved by the board are recertified by office staff as long as the program meets VWIA certification criteria.

Board Staff

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